# Avison Grant Application
# Fund Cycle 2027

## Background

The Kathryn and Charles Avison-Miriam Avison Charitable Fund (Avison Fund) was established to help improve the lives of children under the age of 18. The Boston Foundation (TBF) provides administrative oversight for the Fund, and in accordance with the wishes of the donor a committee of Quakers from the Friends Meeting at Cambridge (FMC) act as an advisor to TBF.

The FMC Avison Fund Committee reviews applications through the Quaker practice of discernment and develops funding recommendations for consideration and approval through the Fund's established governance process.

The Avison Fund Committee anticipates awarding grants between $10,000 and $15,000 for the 2027 funding cycle.

## Application Checklist

Before submitting your application, please ensure that the following materials are included. If you have questions, please contact the Avison Fund Committee at avisonfund@fmcquaker.org

- ☐ The completed Application Cover Sheet
- ☐ The completed Avison Fund Application
- ☐ 501(c)(3) determination letter
- ☐ Most recent operating budget for the whole organization
    - ☐ OPTIONAL: Program/project budget, if you hope to use grant funds for a particular program
- ☐ Most recent available financial statements, including an audit or financial review if one has been prepared. If documentation is unavailable, please explain and provide an appropriate alternative.
- ☐ If something is not included, please explain the reason or what is being substituted.
- ☐ A brief attestation stating that if you receive money from the Avison Fund it will not directly and significantly benefit a member of Friends Meeting at Cambridge (FMC). Beyond this requirement, we would hope that a long-time FMC attender or someone integral to the community would not receive a similar benefit, such as funding that person’s salary.

# Avison Application Cover Sheet

## Organization Name: _____

Have you received funding from the Avison Fund in the past?

- ☐ Yes
- ☐ No

## Organization and Staff Information

- Executive Director/CEO name (Pronouns):
- Website:
- 501(c)(3) status:
- EIN:
  If using a fiscal sponsor, please provide their name, address, EIN, and contact information.
- Year your organization was established:
- Geographic focus for your organization or project:
- Field of Service (e.g., Human Services, Environment, Arts):
- Contact Person (Pronouns):
- Title:
- Phone #:
- Email:
- Total # of Governing Board Members:
- Total # of FT staff:
- Total # of PT staff:
- Total # of Volunteers:
- Fiscal year end date (month and date):
- Organizational budget for current year:
- Organizational budget for most recently completed fiscal year:

## Grant Request Information

- Date of Application:
- Type of support requested: (General operating, Project/program, Other)
- Dollar amount requested:
- Total project budget (for support other than general operating):

# Application Questions

Please respond to the question below in no more than five pages total (one per section). Concise responses are welcome, and information from existing organizational materials may be reused. We are particularly interested in hearing how your organization supports values important to, but not exclusive to, Quakers (peace, equity, simplicity, community, integrity, and care) - though Quaker affiliation is not a requirement for funding.

### Section 1: Mission and Values

1. Explain how your organization's mission aligns with the fund's purpose of improving the lives of children (under the age of 18) and helping them grow into productive, caring yet savvy human beings.
2. Describe the community you serve. Does your work center on underserved children or communities who are often overlooked? Do you collaborate with other community organizations?

### Section 2: Leadership, Staff & Governance

1. Tell us about the organization's executive leadership. Please describe an event that illustrates their strength and commitment to your cause?
2. What training or skills do your staff have that helps them carry out your mission?
3. How is your Board of Directors engaged in your work? What is their connection to the population you serve?

### Section 3: Financial Health & Use of Funds

1. The mission of the Avison Fund is to improve the lives of children under 18 years of age. If your organization serves other ages as well, please indicate the portion of your operating budget that serves children.
2. Is there anything you want to tell us about the financial documents you are submitting or future plans that can help us know that aspect of your organization better?

### Section 4: Scale, Need & Strategic Relevance

1. Tell us how many children you serve and the amount of time (very approximately) that they are with you. (Example: Fifteen children participate in each 4-week grief group of 90 minutes each and receive a follow up call as well)
2. How would an Avison grant improve the lives of the children you serve by meeting their specific needs?

### Section 5: Learning, Sustainability & Growth

1. How do you evaluate your impact, and give an example of how you have/will use what you learn from your evaluation to make improvements?
2. Please describe how your organization has grown and improved over time.
3. Does your organization have a clear plan to sustain its impact in the future?

# Application Submission and Review

## Submission Instructions

- Applications must be received by Tuesday, January 5, 2027, at 5:00 PM Eastern Time.
- Please send your application by email to avison@fmcquaker.org and include your organization's name and “Avison Fund 2027 Application” in the email subject line.
- Grant applications must be signed and submitted by a staff member of your organization.
- Applications must be signed and submitted by an authorized representative of the organization who does not have a potential conflict of interest based on their affiliation with FMC. Applicants must disclose relevant FMC affiliations as described in the attestation statement.

## Review & Awards

Proposals will be reviewed between January and March 2027. Applicants will be notified of funding decisions by May 31, 2027. The Boston Foundation anticipates distributing approved grants by June 30, 2027.

## Questions

All questions should be directed to avison@fmcquaker.org.